



Grant Project Budget

Complete all sections of the budget. **“Matching Resources”** includes cash or in-kind contributions used to support the grant project. **“In-kind contributions”** include any documented contributions, such as real estate, goods or services, and labor and should be valued using a defensible method. For example, rates for volunteers should be consistent with those paid for similar work in other state or local government activities; donated supplies should be assigned a reasonable value not to exceed lowest fair market value. Providing ‘dollar-for dollar’ **matching resources is mandatory** for private entities. Providing matching resources **is not mandatory** for public entities, but is a measure of the cost effectiveness of your proposal.

PROJECT BUDGET SUMMARY - Fill in all applicable spaces. Be sure to total grant funds requested, matching resources, and total costs.

Project Budget and Summary	Tri County Grant Funds Requested	Cash Match	In-Kind Match	Total Costs
A. Professional Services				
B. Capital Outlay				
C. Services and Supplies				
D. Total Tri-County Grant Funds Requested				
E. Total Matching Resources Committed to the Project				
F. Total Project Cost				

(A.) PROFESSIONAL SERVICES List principal project personnel by name.

List Project Personnel, Consultants or Contractors	Hourly Rate	Est. Hours on Project	Tri County Grant Funds Requested	Cash Match	In-Kind Match	Total Costs
1.						
2.						
3.						
4.						
SUBTOTAL						
Source of matching resources:						

(B) **CAPITAL OUTLAY** List all items to be purchased with a value greater than \$100. State the source of any matching resources. **For items costing \$1,000 or more, provide a bid or spec sheet** that demonstrates the anticipated cost.

List Capital Outlay Items	Tri County Grant Funds Requested	Cash Match	In-Kind Match	Total Costs
1.				
2.				
3.				
4.				
SUBTOTAL				
Source of matching resources:				

(C) **SERVICES AND SUPPLIES** - Include items not itemized in “Professional Services,” and “Capital Outlay.” Examples are computer services, duplicating, materials/supplies, postage, publication charges, telephone, fuel, automobile mileage, travel, etc. The need for services and supplies should be clear from your narrative answers. State the source of any matching resources.

List Services and Supplies	Tri County Grant Funds Requested	Cash Match	In-Kind Match	Total Costs
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
SUBTOTAL				
Source of matching resources:				