

## TRI-COUNTY HWR STEERING COMMITTEE

**Meeting  
Date**

Wednesday December 8th, 2021 9am-11am

**Virtual Meeting:** [meet.google.com/qtn-qckp-ndj](https://meet.google.com/qtn-qckp-ndj)

**Phone Number:** 1-609-491-2348

**PIN:** 938 657 647#

### COMMITTEE MEMBERS ↓↓↓

Place ☒ next to  
your name & sign

**\*All Guests Participated Remotely  
in Response to COVID**

### GUESTS ↓↓↓

Please PRINT  
name below

☒ Steve Kramer \_\_\_\_\_

☒ Jim Winterbottom

☒ Kevin Liburdy \_\_\_\_\_

☒ Laurie Gordon (DEQ)

☒ Jacob Powell \_\_\_\_\_

☒ Mike Matthews \_\_\_\_\_

☐

☒ Gordon Zimmerman \_\_\_\_\_

☐

☒ Mike Foreaker \_\_\_\_\_

☐

☐ Linda Miller \_\_\_\_\_

GUEST (please print name)

☐ Greg Valitehka \_\_\_\_\_

GUEST (please print name)

☐ Merle Keys \_\_\_\_\_

GUEST (please print name)

### ↓STAFF ↓

### ↓NON-VOTING MEMBERS ↓

☒ David Skakel \_\_\_\_\_

☐ \_\_\_\_\_

☒ Kelly Howsley-Glover \_\_\_\_\_

☒ Bruce Lumper \_\_\_\_\_

☐ Morgaine Riggins \_\_\_\_\_

## Summary of Actions Taken

Vote	<b>8-0-0</b>
Yes	<b>Steve Kramer, Kevin Liburdy, Jacob Powell, Linda Miller, Merle Keys, Mike Matthews , Mike Foreaker, Gordon Zimmerman</b>
No	<b>None</b>
Abstained	<b>None</b>

Vote	<b>8-0-0</b>
Yes	<b>Steve Kramer, Kevin Liburdy, Jacob Powell, Linda Miller, Merle Keys, Mike Matthews , Mike Foreaker, Gordon Zimmerman</b>
No	<b>None</b>
Abstained	<b>None</b>

Vote	<b>8-0-0</b>
Yes	Steve Kramer, Kevin Liburdy, Jacob Powell, Linda Miller, Merle Keys, Gordon Zimmerman, Mike Matthews , Mike Foreaker
No	<b>None</b>
Abstained	<b>None</b>

<b>Action Item</b>	9/22/21 Quarterly meeting minutes approved.
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<b>Action Item</b>	Approved Financial Reports
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<b>Action Item</b>	Approved the FY2022.23 Work Plan
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<b>Action Item</b>	
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## **9 am Welcome**

David Skakel started the meeting with a recording.

Chair Kramer opened the meeting. Chair confirms the following meetings:

### **Schedule future meetings**

- March 9<sup>th</sup> confirmed
- June 8<sup>th</sup> confirmed

Chair Kramer introduced the meeting minutes and asks for corrections, additions, or motions:

### **(1) Minutes**

- (2) Quarterly Meeting Minutes 9.22.21

Kevin Liburdy moved to approve as attached. Mike Matthews seconded the motion. Chair Kramer called for the vote. All members in attendance voted to approve, Chair Kramer called the motion as carried.

Chair Kramer directed David Skakel to review the financial reports. David introduced the new reporting format, based on updated Wasco County financial software, Munis.

### **(2) Financial Reports**

- a. FY 2020/21 expense
- b. FY 2020/21 revenue
- c. FY2021/22 balance

David reviewed the revenue as standard for the program, and provided an overview of the surcharge subsidy for Sherman County.

Chair Kramer directed David to recognize Gordon Zimmerman.

Gordon Zimmerman asked if these numbers were unaudited. David stated staff would need to follow up with the Wasco County Finance Director to confirm.

David asked for questions on revenue. No members had questions.

David reviewed expense, stating advertising costs were up for the year and stated that the remaining months of the fiscal year were likely to see a significant increase in expenditure for advertising. Contracted services are partially encumbered, David explained, that is somewhat accounted by Stericycle/Green Earth's slow speed to invoice. David reminded the steering

committee that there was an additional collection for tribal communities and that there is an uptick in battery disposal which has affiliated costs.

Kevin Liburdy asked a question about the increase in wages. David deferred to the Finance Director and stated he would follow up with the Steering Committee at the next meeting.

David introduced the balance report. Chair Kramer confirmed that the changes to the financial reporting system is still in progress. David mentioned that there is some additional resources, like fuel breakdown via vehicle, that could be a promising addition to the new financial software.

Kevin Liburdy asked about page 17 of the balance report. David deferred to the Finance Director.

Chair Kramer stated staff can circle back with individuals with information ahead of the next meeting. Chair moved the agenda to item 3 and turned over to David for an overview.

### **(3)Work Plan Committee**

David stated that the work committee met (Kramer, Liburdy, Zimmerman, and staff) to review the work plan in excel, as consistent with previous work plans. David reviewed the main functions of the program continue to run smoothly, despite early delays with COVID.

David stated that the group has elected to move towards registration for large quarterly events to remove the pinch points in Hood River. This is supported by the work done by Morgaine to increase awareness and education about alternative sites for recycling/disposal of non-hazardous waste.

David indicated he anticipates another EPR bill for 2022 Legislature. David stated that hiring Morgaine and increasing the ad budget will strengthen the hazardous waste program.

David mentioned trends moving forward, including organics. David mentioned the recent tour of Dirt Hugger with The Dalles stakeholders as part of the conversation to move towards curbside organic recycling, modelled after Hood River. David asked Gordon if they are exploring organics. Gordon confirmed that they were waiting on a report from Waste Connections. David mentioned Mosier has expressed similar interests.

David mentioned the discussion of potential boutique recycling grants and that the committee left that unresolved for the time being.

Gordon asked for why there is a difference between Hood River and Portland recycling.

Jim Winterbottom explained the procedures for recycling haulers, and how they vet on the street as opposed to Portland that utilized automated curbside pick up.

David talked about changes to DEQ reporting requiring details on collection at hazardous waste events. David asked Laurie Gordon to speak about the event reporting.

Laurie stated that there was unequal reporting across Oregon that has resulted in some revisions to the requirements, but that she couldn't speak to specifics.

Chair Kramer asked for questions and recognized Kevin. Kevin noted the notation on the work plan for additional FTE and asked if this was fulfilled by the hiring of Morgaine, or if additional FTE was needed. David cautioned that Oregon Green Schools and Master Recyclers may still need to be paused due to resource constraints and changes to the program. He stated staff was focused on the events and general outreach for the time being.

David directed that we are looking for a motion to approve the work plan to move forward with budget committee.

Chair Kramer asked for questions, comments, or concerns. Gordon moved to approve, seconded by Mike M. Chair Kramer asked for further discussion, hearing none, asked for approval. Motion carried unanimously.

Chair Kramer introduced the next item, and asked for volunteers for:

#### **(4) Budget Committee**

Michael Foreaker and Gordon Zimmerman volunteered. Chair Kramer confirmed that there was not a deadline for today, and all were welcome. David asked those on the phone if they were interested. Hearing none, Chair Kramer moved to:

#### **(5) Policy**

- Refrigerant
- Opportunity-2-Recycle

David reminded the committee about the program to use resources to encourage proper disposal of appliances with refrigerant. David stated the MOU was developed at the last quarterly meeting between Tri County and Waste Connections to subsidize disposal. David asked Jim for any data points on refrigerant recyclables. Jim stated HR has taken in 38 units for a 50% increase since the campaign started, and TD 60 units which is static.

David invited Laurie to speak to Opportunity-2-Recycle. Laurie reviewed the process to contact wastesheds related to Opportunity-2-Recycle reporting. This year DEQ is requiring the full report, including expanded education and promotion. Wastesheds were required to submit a waste reduction supplement.

David asked is the removal a form means there is no obligation to educate about contamination.

Laurie explained the template form is removed, but the requirement to report on contamination continues. This was a move for efficiency because all wastesheds are already reporting on contaminates.

David asked about this year's changes and for Laurie to confirm the reports were sent to the wastesheds and collectors and if the forms are sent directly to DEQ. Laurie explained DEQ has requested a collector survey from all haulers on details of collections and where waste was transported.

Chair Kramer asked for additional questions. Seeing none, introduced:

**(6) Miscellaneous**

- Compost Bin order
- Hazardous Waste Collection
- Hood River HHW site
- Other?

David mentioned the line item for compost bin is significant, due to increase in plastic costs, but that supply is currently low. Gordon asked if these were sold at cost. David explained the price has been increased slightly to cover marketing. David stated with freight increases, we would need to increase the price to the consumer. Gordon asked where these are stored. David stated they are stored in The Dalles. Gordon asked what the increase in costs would be. David deferred to the committee. David reviewed options, including subsidizing until the next fiscal year. Gordon moved to maintain at the current price and re-evaluate at the next fiscal year. Chair Kramer supported Gordon's move. Kevin shared the price on Amazon is triple, and is in support for subsidizing. Mike Matthews supported the subsidy.

Kevin asked Gordon how soon Cascade Locks would move to compost. Gordon stated there may be elections required to add additional fees, meaning it's likely not to be instated until 2023.

David shared in Hood River curbside composting did not increase compost bin sales.

Chair Kramer asked for confirmation on amounts. The move was to order 150 compost bins and then raise prices at the next fiscal year. There was consensus.

David stated the HWC and Hood River site had been covered earlier in the meeting.

Kevin asked about the status of improvements or eye wash at the Hood River site. David stated it's too early to tell, as the focus is on other improvements like an additional forklift. David stated once we see results of the registration, we can revisit the eyewash station as that will determine if we can remain at that site.

Chair Kramer provided an update with organics in The Dalles. He stated Councilman McLoughlin, Jim, and Chair Kramer are working on an upcoming proposal. He introduced the

request for a new task force related to Climate Change and that citizens have asked for organic recycling. Kramer anticipates this to move quickly as yard debris curbside is already in place in The Dalles.

There were no questions or comments. Chair Kramer stated that he has applied to Oregon Recycling System Advisory Council (ORSAC) and Truth in Labeling to the Governor for appointment on committees. Chair Kramer asked Laurie for any additional context.

Laurie stated that she has no additional information, but believes the Governor is currently in D.C.

David shared a resource for understanding legislation time lines.

Chair Kramer asked for any additional information. Hearing none, moved to adjourn early.

**10:30 am Adjourn**