| Tri-County HWR Steering Committee  |
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| Meeting Date: |  **Wednesday** December 12th, 2022 9am-11am |
|  | **Virtual Meeting** [**meet.google.com/ivs-pknj-vsa**](https://meet.google.com/ivs-pknj-vsa?hs=122&authuser=0)**Phone Number** **(** |
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| COMMITTEE MEMBERS 🡻🡻🡻Place 🗹next to your name & sign\*All Guests Participated Remotely in Response to COVID | GUESTS 🡻🡻🡻 Please PRINT name below |
| **X Steve Kramer**  | **Laurie Gordon, DEQ** |
| **X Kevin Liburdy**  | **Jim Winterbottom, Waste Connections** |
| **X Jacob Powell**  | **Julie Tucker, Emerald Systems** |
| **X Mike Matthews** |  **Dan Ball, Gorge Sustainability Project**  |
| **X Jordon Bennett**  |  **Cindy Allen, Gorge Sustainability Project** |
| **X Mike Foreaker**  |  |
| **X Matthew Klebes** |  |
| **X Jayme Bennett \*11** |  |
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|  **🡻STAFF 🡻**  | **🡻NON-VOTING MEMBERS 🡻**  |
| **X Kelly Howsley-Glover** | **X Bruce Lumper** |
| **X Morgaine Riggins** |  |
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**Summary of Actions Taken**

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| **Motioned to approve 9/14/22 Steering Committee minutes. Seconded.**  |
| Vote | 7-0-0  |
| Yes | Steve Kramer, Kevin Liburdy, Jacob Powell, Mike Matthews, Jordon Bennett, Mike Foreaker, Jayme Bennett |
| No | None |
| Abstained | None |

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| **Motioned to approve FY2022/23 HWR Budget. Seconded.** |
| Vote | 0-0-0 |
| Yes |  |
| No | None |
| Abstained | None |

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| Vote | 0-0-0 |
| Yes |  |
| No | None |
| Abstained | None |

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| **Action Item** |  Approved 9/14/22 Meeting Minutes  |

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| **Action Item** | Approved FY 2022/23 Revenue/Expense/balance  |

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| **Action Item** |  |

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| **Action Item** |  |

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| **Action Item** |  |

**9 am Welcome**

Chair Kramer opened the meeting with a welcome message to Steering Committee members and guests. A round of introductions was done to introduce new committee members, Jordon Bennett and Jayme Bennett.

Schedule future meetings

* March 8th - Confirmed
* June 7th – Confirmed

(1) Minutes

* Quarterly Meeting Minutes 9.14.22
	+ Change heading to Minutes instead of Agenda on Meeting Minutes
		- Kevin moved to approve minutes, Mike seconded. No opposition, motion carries.

(2) Gorge Sustainability Project

* Goal of this introduction is to see how we can work together to create a synergy in the community for rethinking, reducing, reusing, recycling.
	+ Shared video of their work
	+ Cindy wanted to reiterate what Dan and Julie said, they have had a great response from community and wonderful volunteers. Shared data of how much recyclable waste they have collected. Looking for a larger space and provide space for community educational action opportunities. Build greater presence on social media and work with partners.
* Bruce complimented on how they have managed to get their information across. Wanted to know their funding model. Julie said it is a service charge or consulting fee, wanted to create a recycling club, and their goal is to ultimately work towards a membership fee.

(3) Financial Reports

* FY 2022/23 Revenue/Expense/Balance
	+ August through November events, so we’re holding money for the bulk of the events that happen in February
	+ Kevin asked if we have expended some funds for grants and if they have been accounted for. Kelly said they have not been dispersed yet. Jim said he would get back to us regarding the status of the drop box.
	+ Kevin asked if this is showing us roughly halfway through the fiscal year, and that was correct

 (4) Work Plan Committee

* Work Plan and Work Plan Group Summary
	+ Kelly provided an overview of Work Plan meeting:
		- The program will be trialing Clean Earth running events; this will give staff time to table at local events to do education and outreach on recycling
		- Discussed refrigerant program and the desire to continue it
		- CEG mailer to small businesses, highlighting what a CEG is and how to sign up, and holding a CEG only collection event
		- Swag produce bags for tabling events that have our logo on them
	+ Compostable at curb
		- Continuing efforts to expand curbside composting in The Dalles
		- Management Plan needs an update, will wait until new staff is trained
			* Kevin asked timing regarding management plan, and asked if it is worth waiting for the RMA before updating it. Chair Kramer said that there is some time that we could handle locally until the bill is rolled out.

 (5) Budget Committee

* Volunteers: Chair Kramer, Kelly, Morgaine, Kevin, Jayme, Matthew
* February 8, 2023 – Confirmed

(6) Policy, Regulation, & Legislation

* Things are being vetted, AOC has not yet had an opportunity to vet items, ORSAC (recycling management group) tomorrow’s main topic is the materials list.
* Chair Kramer asked Laurie is there was anything she would like to add. DEQ is currently in the process of updating and revamping the E-Cycle program with new vendors and/or locations, and possible items that could be collected. Similar process is going on with PaintCare, cover’s why big box stores are not part of program and asked more about their literature we can distribute other than hazardous waste events. Still waiting on response about staff being reimbursed for bringing in paint. Mattress EPR is having lots of meeting, have yet to sign contractor yet, but will likely be same one as used in California and other states. They are looking for places that would be willing to have places that would collet mattress, and would pay for that container. Lots of moving parts for RMA. Needs survey will get pushed out in 2023. Drug takeback mailers for tabling.
* Jim said he would like to see a swing in recycles, hoping early spring, but for the first time they are paying to get rid of cardboard. Some recyclables are exceeding cost of waste. Chair Kramer said he appreciates his company for doing the right thing but understands it is not sustainable for much longer.

(7) Staffing/Recruitment

* New hire will begin in January

(8) Miscellaneous

* Contracts & Agreements
	+ Working with legal to finalize contracts with Waste Connections. The conversation was opened up with Clean Earth and will initiate that process; it is fairly biased to Clean Earth and may be complicated, but look forward to strengthening that connection.
	+ Kevin asked about sharps and Kelly said she would have to investigate. Chair Kramer said most sharps go through Waste Connections and the other partners
	+ Cannot find anywhere we have modified IGA (intergovernmental agreement) on recycling. Asking if anyone has a copy of the updated IGA, worked on bylaws in ’18 but is not finding an updated IGA between partners. Bruce said there is no updated IGA undertaken and we are still with original IGA. Said there is no language in there about recycling.
		- Interest in recycling means we may need to modify our IGA to make sure we are all covered
		- Bruce said it is timely to address this and that we may need to address it at the foundational level.
* DEQ Needs Assessment Survey
	+ Laurie said that the survey is being adjusted and that it will take some time before it is available.
	+ OTR will going out end of December, cities will need to fill out their form by end of January and wasteshed representative will need to fill out by end of February. Cities less than 4000 will not need to fill out report.

10:00 am Meeting Adjourned